



OASIS AUDIT PROCESS

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Pre-Audit Requirements:

The following items are prerequisite to the OASIS audit and coding process.

1. Establish an information sharing protocol. Home Care Answers (HCA) has a 100% HIPAA compliant web based agency portal for which you will receive sign in information. PDF documents can be shared through the portal or you grant HCA read-only access to the Client Agency's clinical software.
2. The Client Agency will designate a single point of contact (multiple if desired) to which HCA review staff members may direct all OASIS and coding correspondence.
3. The Client Agency provides HCA with access to the patient chart, including:
 - OASIS (filled out by clinician)
 - Therapy evaluations
 - History and physical from the hospital or the MD
 - Intake sheet (just the preliminary info given by the referral source)
 - Any nursing documentation done outside the OASIS
 - Medication log
 - MD orders
 - Plan of care (485)
4. The Client Agency provides HCA with a list of patient files to be audited (audit request).

Audi Process:

Once the pre-audit requirements have been met, an HCA reviewer performs the OASIS audit as defined in the steps below:

Review all clinical documentation noted in step 3 above. Review OASIS (first pass) as filled out by the treating clinician.

1. Perform a pre-audit calculation to establish the baseline dollar value of the OASIS as it was received from the Client Agency.
2. Review OASIS (second pass) and make recommendations based on professional evaluations, sound clinical judgment, and expert knowledge of OASIS rules and definitions.
3. Assign ICD-9 and/or ICD-10 codes, based on the date of the assessments.
4. Perform a post-review calculation to determine the "new" dollar value of the OASIS. The post-review calculation accounts for all coding and OASIS recommendations made by the HCA reviewer.
5. Email a notification that the audit report (OASIS AUDIT REPORT – INDIVIDUAL) has been completed to the Client Agency's point of contact within 1 business-day following receipt of the audit request. The Client Agency's contact then collects the completed review through HCA's web based agency portal.